

Consortium Agreement

Student Last Name	First Name	MI	UT ID Number															
			0	0	0	-												
UT Email Address													Social Security Number					

I will be a transient student at _____ during the _____ semester.
Host Institution Term

I understand that I must be enrolled in at least nine (9) degree-applicable (per Course Program of Study guidelines) credit hours at UTK during the term of the consortium agreement, and I also understand that I am responsible for notifying UTK if there is any change to my enrollment status at either institution. I understand that the course(s) I take at the Host Institution must be required for completion of my degree at UTK per Course Program of Study guidelines. I authorize the Host Institution to release any required information to finalize my financial aid at UTK, and allow the Host Institution to speak with UTK representatives concerning my balance or status. I understand that my awards will pay to my account at UTK, and that I am fully responsible for ensuring all fees are paid in full to the Host Institution by their established deadline(s). I understand that I am responsible for submitting an official transcript to UTK from the Host Institution confirming completion of the course(s) for the term attended.

I have attached the following:

Schedule from Host institution
 UTK's Course Equivalency Table showing the course(s) transfer back to UTK

Student Signature **Date**

To be completed by UTK Academic Advisor

I certify that the courses on the above-named student's Host Institution schedule submitted with this Agreement are required for the student as part of their degree program per Course Program of Study guidelines.

Advisor Printed Name **Advisor Signature**

Advisor Email Address **Date**

To be completed by Financial Aid Office at Host Institution

The student listed above is seeking a degree or certificate from the University of Tennessee – Knoxville and plans to enroll at the Host Institution listed above. This Consortium Agreement will allow UTK to disburse financial aid based on the student’s combined enrollment at both institutions. UTK is responsible for determining eligibility of awards, disbursing aid, monitoring academic progress, keeping records, returning funds, and reporting federal requirements. Once UTK fees are paid, UTK will refund any excess financial aid to the student. The student is responsible for payment of all charges at the Host Institution.

The Host Institution will notify UTK if the student withdraws or drops below the required enrollment, and will not process any financial aid during the above period of enrollment.

Host Institution name _____

Enrollment term Fall _____ Spring _____ Summer _____

Dates of enrollment From _____ to _____
MMDDYY MMDDYY

Number of credits enrolled _____

Tuition & fees _____

Transportation _____

Books & supplies _____

Miscellaneous _____

Total Cost of Attendance _____

Host Institution FA Administrator Printed Name _____ **Signature** _____

Email Address _____ **Phone Number** _____ **Date** _____

For UTK office use only

Student’s hours at UT _____ **UT FAA Name** _____ **E-mail** _____