

2019-2020 Satisfactory Academic Progress Appeal

Student Last Name	First Name	MI	UT ID Number
			0 0 0 - - - - -
UT Email Address			Cell Phone Number

Indicate the semester for which you are applying for aid: _____

Have you ever filed an appeal before? Yes No

The following documentation is required:

1. Detailed explanation of your special or unusual circumstances that contributed to your lack of compliance with SAP guidelines and what has changed that will allow you to make SAP at the next evaluation
2. Academic Plan from your college advising center **signed** by advisor or faculty member that shows course requirements from the current semester through graduation. In limited cases a one semester academic plan may be accepted (provide explanation if your plan is not through graduation). **Your Academic Plan and your schedule must match without deviation**
3. Supporting documentation (i.e. doctor's statement, medical bills, obituary, etc.)
4. Complete Academic History printed from MyUTK showing grades from all semesters, including the most recent semester attended
5. Re-admission notification and/or class schedule (only required if academically dismissed)
6. DARS report (only required for undergraduate students who are not making SAP due to Max Attempted Hours)

Check one of the following:

- | | | |
|---|--|-----------------------------------|
| <input type="checkbox"/> I am pursuing my first degree | <input type="checkbox"/> Undergraduate | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> I am pursuing a 2 nd degree | <input type="checkbox"/> Undergraduate | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> I am a double major | <input type="checkbox"/> Undergraduate | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> Other – Please explain in your appeal | | |

My anticipated graduation date is (required): _____

SIGN THIS FORM

All appeal documentation must be submitted no later than 14 calendar days prior to the last day of classes for the semester for which you are appealing. **We cannot accept a typed signature.**

Student Signature

Date