

# The University of Tennessee Application for Proficiency Examination

## Proficiency Fees:

Undergraduate Credit: \$5.00 per semester hour

Graduate Credit: \$7.00 per semester hour

---

### Instructions to Student:

1. Complete top section and sign.
2. Take the form to the Department head for approval and signature.
3. Present complete and signed form to the instructor at the time of the exam.

Name: \_\_\_\_\_ Maiden: \_\_\_\_\_

Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Requesting: Undergraduate Credit  Graduate Credit   
Letter Grade  Satisfactory Grade

Course in which examination is desired: Department: \_\_\_\_\_ Subject: \_\_\_\_\_ Course: \_\_\_\_\_ Hours: \_\_\_\_\_

Title: \_\_\_\_\_

Preparation (state fully): \_\_\_\_\_  
\_\_\_\_\_

Have you ever failed this course at ANY college? \_\_\_\_\_ Have you taken this course for Credit or Audit? \_\_\_\_\_

Are you currently enrolled? \_\_\_\_\_

TO BE ELIGIBLE TO TAKE A PROFICIENCY EXAM YOU MUST BE A STUDENT AT THE UNIVERSITY OF TENNESSEE, KNOXVILLE.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

(The student is not to write below this line)

### Department Head Approval:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Instructor Grade Submission after completing exam:

*A proficiency grade of "D" or "F" is not recorded on the student record.*

Indicate Letter Grade or Satisfactory Grade: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

### Once Complete, submit to Bursar's Office for fee payment and signature.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Once Payment has been made, please submit to Registrar's Office for approval.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_