

2017-2018 SATISFACTORY ACADEMIC PROGRESS APPEAL

Student Last Name	First Name	MI	UT ID Number								
			0	0	0	-					
UT Email Address						Cell Phone Number					

Indicate the semester for which you are applying for aid (only one semester will be considered): _____

Have you ever filed an appeal before? Yes No Unknown

Attach the following required documentation to your Satisfactory Academic Progress (SAP) Appeal:

- Detailed explanation of your special or unusual circumstances that contributed to your lack of compliance with SAP guidelines and what has changed that will allow you to make SAP at the next evaluation.
- Academic Plan from your college advising center **signed** by advisor or faculty member that shows course requirements from the current semester through graduation. In limited cases a one year academic plan may be accepted. Please provide explanation if your plan is not through graduation. To obtain your Academic Plan, please contact your college academic advising center to make an appointment.
- Supporting documentation (i.e. doctor's statement, medical bills, obituary, etc.);
- Complete Academic History printed from MyUTK showing grades from all semesters including the most recent semester attended; and
- Re-admission notification and/or class schedule (only required if academically dismissed).
- Undergraduate students who are not making SAP due to Max Attempted Hours must submit a DARS report.

Appeals will not be reviewed until all required documentation has been received. Please be aware, all appeals must be fully submitted 14 calendar days prior to the last day of classes for the term you want to receive aid.

Late appeals will not be accepted.

- | | | |
|---------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------|
| <input type="checkbox"/> I am pursuing my first degree. | <input type="checkbox"/> Undergraduate | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> I am pursuing a 2 nd degree. | <input type="checkbox"/> Undergraduate | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> I am a double major. | <input type="checkbox"/> Undergraduate | <input type="checkbox"/> Graduate |
| <input type="checkbox"/> Other – Please explain in your appeal | | |
| <input type="checkbox"/> My anticipated graduation date is (required): _____ | | |

Student Signature _____

Date _____

FOR OFFICE USE ONLY

Has student appealed before? Yes No If yes, when (list semesters or academic year)? _____

- Approved for Probationary semester
- Appeal denied Reason: _____
- _____
- _____

FAO Signature _____

Date _____