

THE UNIVERSITY OF TENNESSEE
ONE STOP EXPRESS STUDENT SERVICES
INSTITUTIONAL REVIEW PANEL

John C. Hodges Library, Room G016
1015 Volunteer Boulevard
Knoxville, TN 37996-1000
Phone: 865-974-1111, Fax: 865-974-2175, E-mail, OneStop@utk.edu

TENNESSEE EDUCATION LOTTERY SCHOLARSHIP
PROGRAM
REQUEST FOR LEAVE OF ABSENCE

Print clearly:

Last Name	First Name	M.I.	Student ID Number
Address	City	State	Zip
Local Telephone Number	E-Mail		

Summary of Circumstances

Please attach a detailed summary of the circumstances for which you are requesting a leave of absence and supporting documentation.

Student Signature	Date
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Note: *Retention of your TELS funds is dependent upon the decision of the Institutional Review Panel.*

FOR OFFICE USE ONLY

_____ Request approved _____ Request denied

Reason: _____

Signature	Date
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Comment added to RHACOMM Date: _____
Response letter sent to student Date: _____