

# REGISTRATION ADD FORM

**Present completed form to the academic department responsible for the course to be added.**

\_\_\_\_\_  
**UTK ID#**

\_\_\_\_\_  
**TERM/YEAR**

\_\_\_\_\_  
**LAST NAME**

\_\_\_\_\_  
**EMAIL**

\_\_\_\_\_  
**FIRST NAME**

\_\_\_\_\_  
**PHONE #**

STUDENT LEVEL  UNDERGRADUATE  
 GRADUATE

\_\_\_\_\_  
**STUDENT PROGRAM/MAJOR**

CRN	Course Number/ Section	Course Title	# of Hours	Grading Options S/NC, A-F, P/NP, Audit
99912	COLG 101/001	<b>EXAMPLE</b> Introduction to College	3	A-F

**\* To add Business undergraduate courses, please visit Business Undergraduate Programs in 338 Haslam Business Building.**

**Students: Please explain/list the reason(s) or error message(s) that are preventing you from registering online through MyUTK for this course.**

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**SIGNATURES: Instructor or Department Head approval may be required. Check with the academic department for more information.**

\_\_\_\_\_  
INSTRUCTOR NAME (Please Print)

\_\_\_\_\_  
INSTRUCTOR SIGNATURE

\_\_\_\_\_  
DEPARTMENT HEAD NAME (Please Print)

\_\_\_\_\_  
DEPARTMENT HEAD SIGNATURE

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**RESET**

**PRINT**